



AUDIT COMMITTEE

Date: Wednesday 29 May 2013

Time: 6.00 p.m.

Place: Shimkent Room, Daneshill House, Danestrete, Stevenage

Contact: Guy Moody

01438 242203

Members: To be appointed at Annual Council.

AGENDA

PART I

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

2. TERMS OF REFERENCE

The Committee is asked to note the terms of reference of the Audit Committee.

Terms of Reference attached.

3. MINUTES – AUDIT COMMITTEE – 26 MARCH 2013

To approve as a correct record the Minutes of the meeting held on 26 March 2013.

Minutes attached

4. EXTERNAL AUDIT FEE LETTER

Members are requested to note the report.

Report attached.

**5. PUBLIC SECTION INTERNAL AUDIT STANDARDS (PSIAS)
(INCORPORATING THE SHARED INTERNAL AUDIT SERVICES
(SIAS) AUDIT CHARTER)**

Members are requested to adopt the PSIAS with effect from 1 April 2013.

Members are further requested to accept the SIAS Audit Charter as part of compliance with the PSIAS 2013.

Report attached.

**6. SIAS ANNUAL ASSURANCE STATEMENT AND INTERNAL AUDIT
ANNUAL REPORT**

The Committee is asked to note the Annual Assurance Statement and Internal Audit Annual report.

Report attached.

7. INTERNAL AUDIT PROGRESS REPORT

Members are requested to note the Internal Audit Progress Report as at 10 May 2013.

Report Attached.

8. ANNUAL GOVERNANCE STATEMENT 2012/2013.

Members are requested to receive and recommend the Council's Annual Governance Statement for approval by the Statement of Accounts Committee.

Report and Appendix attached

9. URGENT PART I BUSINESS

To consider any Part I business accepted by the Chair as urgent.

10. EXCLUSION OF THE PRESS AND PUBLIC

To consider the following motions:

1. That under Section 100 (A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in paragraphs 1-7 of Part I of Schedule 12A of the Act, as amended by SI 2006 No.88.
2. That Members consider the reasons for the following reports being in Part II and determine whether or not maintaining the exemption from

disclosure of the information contained therein outweighs the public interest in disclosure.

PART II

11. PART II MINUTES – AUDIT COMMITTEE – 26 MARCH 2013

To approve as a correct record the Part II Minutes of the meeting held on 26 March 2013.

Minutes attached

12. STRATEGIC RISK REGISTER QUARTER 4 2012/2013

To note the latest Strategic Risk Register for Stevenage Borough Council and developments in the risk management arrangements.

Report and appendices attached.

13. URGENT PART II BUSINESS

To consider any Part II business accepted by the Chair as urgent